



2028 E. Broad Ripple Ave.  
Indianapolis, IN 46220  
(317) 254-0828

1615 E. Castle Avenue  
Indianapolis, IN 46227  
(317) 737-2515  
www.joyshouse.org

Joy's House is an equal-opportunity employer | Please PRINT legibly in blue or black ink

### *Applicant Information*

First Name:	Last Name:
Position Applied For:	Date:
How did you hear about this position?	
Phone:	Email:
Street Address:	City:
State:	Zip:

Type of Employment desired: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	
Available Start Date:	Desired Salary:
Which house are you available to work at? <input type="checkbox"/> BR <input type="checkbox"/> UINDY	
How many hours would you like to work per week?	

### *Applicant Availability*

Please fill in the hours you have available to work.

	Mon	Tues	Wed	Thurs	Fri
7:00am					
8:00am					
9:00am					
10:00am					
11:00am					
12:00pm					
1:00pm					
2:00pm					
3:00pm					
4:00pm					
5:00pm					
6:00pm					

### *References*

<b>Name:</b> <b>Company:</b> <b>Relationship:</b> <b>Phone:</b> <b>Email:</b>
<b>Name:</b> <b>Company:</b> <b>Relationship:</b> <b>Phone:</b> <b>Email:</b>
<b>Name:</b> <b>Company:</b> <b>Relationship:</b> <b>Phone:</b> <b>Email:</b>

If available, please attach your cover letter, resume, and list of references.

### Previous Employment

<b>Job Title:</b>		<b>Company:</b>	
From:	To:	Starting Salary \$:	Ending Salary \$:
Address:		Phone:	
Responsibilities:			
<b>Job Title:</b>		<b>Company:</b>	
From:	To:	Starting Salary \$:	Ending Salary \$:
Address:		Phone:	
Responsibilities:			

### Education

	Institution Name	Years Completed	Field of Study	Graduate or degree
High School				
College/University				
Business/Technical				
Additional				

**Please complete the following questions.**

Why would you like to work with Joy's House?

How do you define "Exceptional" for yourself or your work?

What brings you Joy?

#### DISCLAIMER & SIGNATURE

As part of our procedure for processing your employment application, your references will be checked. Should an offer of employment be considered, a background check will also be completed to verify facts on this application. Employment will not be offered if any facts have been misrepresented or omitted on this application. If an employment offer is extended, you will be required to: supply your birth certificate or other proof of authorization to work in the United States, obtain a TB test and flu shot, and complete CPR and First Aid Training. If you understand and agree, please sign below.

**Signature:**

**Date:**